

RULES OF THE PURLEY SPORTS & SOCIAL CLUB (PSSC)

- 1) **Title:-** The club shall be called “The Purley (Berks) Sports and Social Club” to be referred to as PSSC from here on in. The PSSC is situated at the Goosecroft Recreation Ground, Goosecroft Lane, Beech Road, Purley on Thames, Reading, Berkshire, RG8 8DR.
- 2) **Objectives:-** To encourage, develop and co-ordinate athletic, recreational and social activities within the Parish of Purley on Thames; in support of the Purley on Thames Parish Council in the provision, maintenance and improvement of facilities of those activities within the Goosecroft Recreation Ground.
- 3) **Membership of PSSC:-** Ordinary, associate and temporary sports memberships shall be open to persons over 18 years old and over. Applications shall be in writing to the General Committee or a sub-committee authorised for that purpose, who may or may not accept the candidate for membership as the committee sees fit. The applicant’s name and address must be displayed in a Prominent part of the PSSC premises for not less than two full days before an election to membership. No person will be entitled to any privileges of membership prior to their election. No reason need be given for any refusal of membership. The committee will consider at its own discretion, applications made in writing, giving brief details from members for the provision of associate membership for visiting friends or relatives.

a) Honorary Membership

On the recommendation of the committee, Ordinary members may in special circumstances be elected as Honorary Members at any General Meeting of the PSSC. Honorary Members may be elected for life or such period as the General Meeting may deem appropriate. They shall be entitled to all the privileges of full membership without paying the annual subscription. A two thirds majority of those present at the General meeting shall be necessary to ensure election.

b) Ordinary Membership

An ordinary member shall upon paying the annual subscription be entitled to all the privileges of full membership until the end of the applicable club membership period.

c) Associate Membership

An Associate Member shall upon paying a normal subscription be entitled to all the privileges of membership for whatever period the Committee deem the subscription to cover.

d) Temporary Sports Membership (TSM)

- **Sports clubs currently utilising TSM:** Purley Jubilee FC & Purley on Thames Cricket club
- **Football TSM** – Commencing from first game of season & finishing on last game of season played at home recreational ground.
- **Cricket TSM** – Commencing from first game of season & finishing on last game of season played at home recreational ground.
- No individual can have 2 TSM’s in a 12-month period.
- When parents/guardians apply for a TSM due to an under 18 registering with either Football or Cricket teams then a membership card will be issued to both parents/guardians as applicable.
- On completion of the relevant season, the TSM will cease and the holder will be offered the opportunity to apply for a full membership.
- TSM will be issued a card for the appropriate sport. Corresponding TSM dates will be printed on the card issued.
- TSM cards will only be valid once the relevant sports club has provided the names and correct contact details of all their members who have been issued with a PSSC TSM card. All unused cards must be returned to the PSSC membership secretary.
- TSM card holders are not eligible to sign in any non-member guests to the PSSC unless during and/or following a sports club training session or match. Opposition team members and supporters are allowed free entry to the club during and/or following a match
- TSM card holders will not benefit from the Full member discount on alcohol prices.
- TSM are not eligible to attend the PSSC Annual General meeting
- TSM are not eligible to vote on any PSSC rulings.

- TSM are not eligible to participate in any games operated by PSSC where there is a prize/reward.
- Advertised events via the PSSC - All TSM card holders are entitled to attend, however they will have to pay the event non – member entry fee.
- TSM are expected to abide by the PSSC rules and regulations.
- TSM cards are property of the PSSC.
- PSSC reserve the right to withdraw anyone’s TSM at any time

4) Membership Fees:-

All membership fees for the various types of PSSC membership, shall be set each year by the General Committee. Late renewal and payment of any membership fee may incur an additional administration fee of £5.00.

5) Visitors:-

A member is entitled to introduce a maximum of two visitors to the PSSC on any one occasion, providing the said visitor(s) have not been previously suspended, expelled or refused membership of PSSC. The member shall enter the name and address of the visitor(s) in the visitors’ book along with their own name and the date of the visit. The member is responsible for the conduct of the visitor(s). Visitors may make purchases on the premises at non-member prices. The number of occasions the visitor(s) may be introduced to the PSSC is limited to three times before having to apply for a full membership. If the member leaves, then so should the non-member guest

An entrance fee will be charged per adult of 18 years of age or over.

6) Management:-

- a) The Officers of the PSSC will all be in an honorary capacity and shall consist of a Chairman, a Vice-Chairman, a Secretary, a Treasurer, and an ex-officio President. The President shall be a well-respected and leading member of the local community, who shall be invited to serve by the Committee and the term of office extended or terminated with approval of a General Meeting. Other officers shall be elected by members at the Annual General Meeting.
- b) The affairs of the PSSC shall be managed by a General Committee consisting of the elected officers of the PSSC and a minimum of seven and a maximum of 15 members of the PSSC to be elected annually at the Annual General meeting. In addition, the Chairman for the time being of the Parish Council’s Recreation Committee shall be a De jure member of the PSSC General Committee. Replacements for any committee members retiring during the year shall be nominated and seconded by serving committee members and be elected at a General Committee meeting.
The General Committee shall have the power to co-opt further members in an ex-officio capacity for specific purposes. A quorum shall be six inclusive of two officers. The General Committee shall meet at least once in each quarter of the year.
- c) At least three and no more than four Managing Trustees of the PSSC may be appointed and removed by the General Committee to deal with the assets of PSSC in accordance with resolutions passed by the General Committee. The PSSC will notify the Parish Clerk of the names and addresses and contact details of the Trustees.
- d) The officers of the PSSC will be responsible for the management of the financial affairs of the PSSC. Decisions require the approval of at least two officers, one of which must be either the Chairman or the Treasurer. The officers will meet at least once a month to review the financial affairs of the PSSC and make any decisions that are considered necessary.
- e) The General Committee may appoint from time to time any other sub-committee that it deems necessary.

7) Annual General Meeting:-

A General Meeting, subject to two weeks’ notice, shall be held annually in June.

Reports will be presented by the Chairman, Secretary and Treasurer or their appointed deputies. The Treasurer will present a net income statement and a balance sheet. The officers and General Committee, as

defined in rule 6, will be elected annually at this meeting and members present at the meeting will appoint an Independent Reviewer.

A Quorum shall be 30 members. Only PSSC members will be allowed to be present and vote during the meeting. The General Committee may, at their discretion invite individuals to attend the Annual Meeting or a Special Meeting.

8) Special Meeting:-

A Special General Meeting may be called upon a two weeks' notice by the General Committee or convened upon receipt of a written demand submitted by no less than 15 members or one fifth of the total membership, whichever shall be the less, also upon a two week notice. The notice shall specify the business to be transacted and to which the meeting will be limited. A quorum shall be 30 members.

9) Secretarial:-

The PSSC Membership Secretary shall keep a register of all the names and addresses of all the PSSC members. The register shall be kept on the PSSC premises. All meetings shall be minuted by the Secretary or an appointed deputy. The Secretary will attend to all correspondence, notices and PSSC business as is deemed necessary.

10) Finance:-

The PSSC shall open and maintain such banking accounts as are necessary under the control of the officers. The financial year shall run to the 31st of March of each year, to which date the Treasurer will submit accounts to the appointed Independent Reviewer for presentation by the Treasurer at the ensuing Annual General Meeting. If at any time the PSSC in General Meeting shall pass a resolution authorising the General Committee to borrow money, then the General Committee shall there upon be empowered to borrow for the purpose of the PSSC such monies as specified in the resolution upon such conditions as the General Committee shall in absolute discretion determine.

11) Club Hours Of Opening:-

The hours of opening are to be fixed by the General Committee to conform with the rules of local Licensing Authority or for any lesser periods that the General Committee shall determine. Any changes to PSSC opening hours shall be displayed in a prominent position within the PSSC. The permitted hours may be varied for special functions or events with the prior permission of the local Licensing Authority (as required).

PSSC published opening hours; see Appendix 1.

12) Special Functions:-

Notwithstanding anything hereinbefore stated; intoxicating liquor may be supplied during the hours referred to in Rule 11 to PSSC members and non-members attending the PSSC, which shall include the exterior terrace, when any of the functions listed below are authorised by the General Committee.

- a) Functions directly run by the PSSC.
- b) Functions run by an individual PSSC member, so long as that member is present and takes part in the said function.
- c) Such other functions as the General Committee may authorise or wish to part of.

A Special Function must comply with all the conditions of the PSSC Special Function Booking Form. A fee may be levied to cover non-member entry and additional bar staff if required. The PSSC is always open to its own members during normal club hours regardless of the nature of any Special Function.

13) Conduct:-

It shall be the responsibility of the General Committee to ensure compliance with the Licensing Acts and to conduct the affairs of the PSSC so that neither the PSSC nor any of its members cause a nuisance. The General Committee may expel any member or visitor who offends against the PSSC rules or whose conduct,

in the opinion of the General Committee, renders him/her unfit for continued membership of the PSSC. Infringement of the Goosecroft Recreation Ground by-laws may similarly forfeit membership of the PSSC. The General Committee will display a "Code Of Conduct" in a prominent position within PSSC. Parents or Guardians shall be held responsible for their child's behaviour at all times. CCTV will be used as and when it is required, whether this is monitoring the PSSC or for evidence of misdeed.

Children under 18 years of age will not be allowed in the PSSC without a Parent/Guardian or responsible adult in attendance. Children under 18 years of age will not be allowed to make any purchases from the bar.

All officers of the PSSC along with the bar staff, have the authority to ask any PSSC members or visitors to the PSSC premises to leave the premises if those individuals are acting in breach of the PSSC "Code of Conduct."

No person under the age of 18 years of age will be allowed to play any gaming machines that display "Over 18 Badges".

14) Interpretation of PSSC Rules:-

Interpretation of the meaning of the rules of the PSSC or any Rule made there under shall be determined by the General Committee whose decision will be final and binding. The General Committee shall display a full copy of the PSSC rules in a prominent position within the PSSC.

All PSSC members will be offered the opportunity to download a full and up to date copy of the PSSC Rule Book from the PSSC website. The General Committee will also make paper copies of the PSSC rules upon written request from any PSSC member.

15) Rule Amendments:-

Amendments, deletions or additions to existing PSSC Rules may only be made by a resolution carried by a majority at a General Meeting or a Special Meeting subject to the General Committee receiving 14 days' notice in writing of the proposed alteration, before calling a General or Special Meeting.

The General Committee shall have the power to agree and implement minor rule changes or rule additions, if in the opinion of the General Committee, such minor rule changes or additions are deemed necessary to allow the officers and General Committee to carry out the day-to-day business of the PSSC in a manner that can be proved to be in the best interests of the majority of the members of the PSSC.

16) Dissolution of the PSSC:-

In the event of the membership of the PSSC falling below 35 or of the failure of the PSSC, a meeting will be called by the Chairman or his Deputy, attended by a minimum of two-thirds of the remaining members, to wind up the affairs of the PSSC in such a manner as they decide, in their absolute discretion, (subject to any relevant conditions contained within the lease with Purley on Thames Parish Council). However, in the event of the dissolution of the PSSC; the premises, will become the property of the Parish of the Purley on Thames under the administration of the Parish Council. The PSSC Trustees will be responsible for acting upon behalf of the PSSC to facilitate any necessary actions arising from the dissolution of the PSSC.

17) Off-Sales:-

No intoxicating liquor will be supplied for consumption off the premises, except to a PSSC member in person.

Food not purchased from the PSSC may not be consumed on the premises of the PSSC, unless prior approval has been obtained from the PSSC officers in respect of special functions such as parties or funeral receptions etc.

18) Sales of Intoxicating Liquor:-

No intoxicating liquor will be supplied to, or for the consumption of, any person under the age of 18 years